**GORHAM PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

**Monday, October 1, 2018**

**Trustees Present:** Clint Emmett, Clare Fox, Nicole Eastman, Peggy Laperle

**Others Present:** Shannon Buteau, Library Director

**Call to Order and Review of Minutes:** The meeting was called to order by Chairperson Clint Emmett at 6 P.M. Nicole Eastman made a motion to accept the September 10, 2018 minutes. It was seconded by Peggy Laperle, and motion passed unanimously.

**Director’s Report:** Library Director Shannon Buteau related the following:

The N.H. State Library will be joining the Digital Public Library of America, and this will make it possible for our library’s documents to be preserved digitally.

We should receive the auditor’s report soon, and we will be able to plan on repairing and paving the parking lot next year.

As the library’s roof continues to leak, a patch will have to be done to suffice for the winter. The library’s roof will have to be replaced in 2019, and it will cost upwards of $40,000.

The Ranger Station does not want to deal with the animal mounts because they are concerned about the arsenic that they may contain. Nicole Eastman will check to see if Ryan Meyers has knowledge of the age of the mounts. Ryan did a Boy Scout project on the animals when he was in seventh grade, and the taxidermic mounts were donated from an estate at that time.

Shannon will present a baseline budget at our October 22, 2018 meeting.

**Budget Report:**

Continued concern about the high electricity costs was expressed.

Clare Fox presented her information concerning the investment of the Murphy Bequest. Town policy requires that we can only invest in a conservative manner. As Northway Bank’s rates were lower than the N.H. Public Deposit Investment Pool, Clint Emmett made the following motion: “to invest $100,000 of the Murphy Bequest in N.H. Public Deposit Investment Pool.” Clare Fox seconded, and motion passed unanimously. All trustees signed a letter which will be sent to the town.

**New Business:**

Library Director Shannon Buteau’s performance appraisal is in the process of being completed, and the Trustees will review it at a 5:30 PM meeting on October 22, 2018.

**Old Business:** Answers to Mary White’s questions were discussed.

**Adjournment:** Meeting adjourned at 7:15 P.M. The next Library Trustee meeting will be on October 22, 2018. Trustees will meet at 5:30 P.M. for performance review. The work on the budget will begin at 6:00 P.M.